



TOWN OF LAKE COWICHAN

Committee of the Whole

Tuesday, March 11th, 2025 at 5:00 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **PUBLIC INPUT** (on Agenda Items ONLY)
5. **MINUTES [FOR INFORMATION ONLY – Minutes and Recommendations have been ratified by Council]**
 - (a) [Minutes of the Committee of the Whole meeting held on February 11th, 2025.](#)
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**

Ongoing Items Still Being Addressed:
7. **DELEGATIONS AND REPRESENTATIONS**
 - (a) Judy Stafford, Cowichan Green Community re: Year in Review and Introduction of new Executive Director.
 - (b) Chelsea Lake, The Youth Excellence Society (the YES Camp) [re: Future Plans at CLEC.](#)
8. **CORRESPONDENCE**
 - (a) **Action Items**
 - (i) Lake Days 2025 re: Plans for Town BBQ.
 - (ii) [The Owners, Strata Corporation VIS2901 re: Issue with Manhole at bottom of Lake Park Road and Request to Petition Province for Resolution.](#)
 - (b) **Information or Consent Items** – (a member may ask that an item be dealt with separately)
9. **REPORTS**
 - (a) **Finance, Administration and Strategic Planning**
 - (i) [Director of Finance re: Financial Report for the Period ending February 28th, 2025.](#)
 - (ii) [Lake Cowichan Building Inspector Report for January, 2025.](#)
 - (iii) [Lake Cowichan Building Inspector Report for February, 2025.](#)
 - (iv) [Lake Cowichan Fire Department re: Incident Report for February, 2025.](#)
 - (v) Budget – Dates for Meeting(s).
 - (b) **Parks, Recreation and Culture**
 - (i) [Sunscreen](#) – Statement and/or Prohibiting Sale through Bylaw.



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(c) Public Works and Environmental Services

- (i)** Progress on Sanitary Sewer Upgrades.

10. NEW BUSINESS

- (a)** Association of Vancouver Island Coastal Communities Conference re: Approval for Attendance of Mark Brown, Chief Administrative Officer.

11. NOTICES OF MOTION

12. QUESTION PERIOD - Limited to items on the agenda

- For off-site: Phone 250.749.3239;
- For in- person attendees: - Maximum 3 minutes per speaker.

13. IN CAMERA

- (a)** Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b)** The basis on which the meeting is to be closed falls under the following sections of the Community Charter:
- s.90 (1) (c) labour relations or other employee relations;
 - s.90 (1) (g) litigation or potential litigation affecting the municipality; and
 - s.90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service.

14. ADJOURNMENT
