



## **TOWN OF LAKE COWICHAN**

Minutes of a Regular meeting of Council

Held electronically at Lake Cowichan, BC as per Ministerial Order M-192  
on Tuesday, September 28<sup>th</sup>, 2021

**PRESENT:** Mayor Bob K. Day, Chair  
Councillor Carolyne Austin  
Councillor Tim McGonigle  
Councillor Kristine Sandhu  
Councillor Lorna Vomacka

**STAFF:** Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Jas Sandhu, Superintendent, Public Works and Engineering  
James van Hemert, Consulting Planner

**1. CALL TO ORDER**

Mayor Day called the meeting to order at 6:32 p.m.

**2. AGENDA**

No. R.0140/21  
Agenda

Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that the agenda be approved as presented.

CARRIED

Councillor McGonigle wanted it acknowledged that Thursday September 30<sup>th</sup>, 2021, is the National Day of Truth and Reconciliation. He reminded residents that Every Child Matters March will be held at 9:00 a.m. in Duncan.

**3. ADOPTION OF MINUTES**

No. R.0141/21  
Public Hearing

- (a)** Moved: Councillor Austin  
Seconded: Councillor Sandhu  
that the minutes of the Public Hearing held on August 24<sup>th</sup>, 2021 be adopted.

No. R.0142/21  
Regular Meeting

- (b)** Moved: Councillor Sandhu  
Seconded: Councillor McGonigle  
that the minutes of the Regular meeting of Council held on August 24<sup>th</sup>, 2021 be adopted.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**5. DELEGATIONS AND REPRESENTATIONS**

- (a) Wayne Stinchcombe, Cowichan Lake Elder Care Society and Graham Burns, M'akola Development Services gave a presentation on the progress of the proposed Lakewood Manor project.
- (b) Beverly Suderman and Shelly Cook, Executive Director, Cowichan Housing Association gave a presentation on the CHA Annual Report.

**6. CORRESPONDENCE**

**(a) Action Items:**

- (1) Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that the Kaatza Station Museum become associate members with coverage under MIA with it being responsible for the appropriate charges and the coverage of the deductibles.

CARRIED.

**(b) Information or Consent Items**

- (1) The correspondence from the City of Langley on the Appointment of Directors to the Regional District Board was treated as information.
- (2) The correspondence from Paula McGregor, Vice-President, C.L. Community Services on the provision of services was treated as information.

**7. REPORTS**

**(a) Council and other Committee Reports**

- (i) Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that the minutes of the Finance and Administration Committee meeting held electronically on September 7<sup>th</sup>, 2021, be approved with the following:

**1- Lake Cowichan Fire Department – Incident Report**

that the Lake Cowichan Fire Department's incident report in the amount of \$14,620.21 for July 2021 be approved.

**2- 20 South Shore Tax Exemption**

that Council not consider provision of a permissive tax exemption for the property located at 20 South Shore Road.

**3-Advisory Planning Commission Appointment**

that Ms. Bev Litster be appointed to the Advisory Planning Commission for the balance of the term ending on December 31<sup>st</sup>, 2022.

CARRIED.

No. R.0143/21  
Kaatza Station  
Museum MIA

No. R.0144/21  
Finance and  
Administration

No. R.0145/21  
Public Works  
and  
Environmental  
Services

- (ii) Moved: Councillor Vomacka  
Seconded: Councillor Sandhu  
that the minutes of the Public Works and Environmental Services  
Committee meeting held electronically on September 21<sup>st</sup>, 2021, be  
approved with the following:

**1-Island Wood Industries Forum**

that the virtual attendance of the Island Wood Industries Forum on  
October 12<sup>th</sup>, 2021 by Council be authorized.

CARRIED.

No. R.0146/21  
Parks,  
Recreation and  
Culture

- (iii) Moved: Councillor Austin  
Seconded: Councillor Sandhu  
that the minutes of the Parks, Recreation and Culture Committee  
meeting held electronically on September 21<sup>st</sup>, 2021, be approved with  
the following:

**1-Cowichan Valley Bluegrass Festival**

that support for the Cowichan Valley Bluegrass Festival be given.

CARRIED.

No. R.0147/21  
Strategic Planning

- (iv) Moved: Councillor Austin  
Seconded: Councillor Sandhu  
that the minutes of the Strategic Planning Committee meeting held  
electronically on September 7<sup>th</sup>, 2021, be approved with the following:

**1- Movin' On Up Cowichan Lake Poverty Reduction Strategy  
Report**

that the Movin' On Up Cowichan Lake Poverty Reduction Strategy  
Report be accepted.

**2- Federation of Canadian Municipalities Sustainable  
Communities Conference**

that members of Council attend the Federation of Canadian  
Municipalities Sustainable Communities Conference to be held virtually  
October 19<sup>th</sup> to 21<sup>st</sup>, 2021.

CARRIED.

Cowichan Lake  
Recreation  
Commission

- (v) There was no report for the Cowichan Lake Recreation Committee.

Vancouver Island  
Regional Library

- (vi) Councillor Vomacka reported on the following highlights from the Zoom  
meeting held Saturday September 25<sup>th</sup>, 2021:
- The VIRL Budget was passed with a 3.8% levy increase;
  - Branch builds are on hold due to the rising cost of  
construction;

- The Lake Cowichan Branch is slated to receive new flooring;
- Councillor Austin has been invited to participate in the 4 Seasons of Reconciliation program;
- An invitation has been sent to the Honorable Jocie Osbourne, MLA to participate in the 4<sup>th</sup> Annual Proclamation of Library Month; and
- The VIRL Annual Report is now available on the VIRL website.

Advisory Planning Commission      **(vii)**      The Chief Administrative Officer and the Town's Contract Planner gave a report on the APC meeting held Thursday September 23<sup>rd</sup>, 2021. A review of the roles and responsibilities of the APC for the members was conducted with the members among other items.

Community Forest Co-operative      **(viii)**      There was no report for the Community Forest Co-op.

**(b)      Other Reports**

Community Outreach Team      **(ii)**      There was no report for the Community Outreach Team.

Our Cowichan      **(iii)**      Councillor Sandhu reported on the meeting held on September 23<sup>rd</sup>, 2021 and the highlights included:

- Kidsport grants of up to \$500 will be offered again this year;
- The Aging Well Seniors Expo will be held November 5<sup>th</sup>, 2021 at the Island Savings Centre in Duncan; and
- Health Connect Registry Cowichan has been created to put people in contact with Doctors and Nurse Practitioners.

Cowichan Watershed Board      **(iv)**      Councillor Sandhu reported on the Weir update meeting held Monday September 27<sup>th</sup>, 2021. The technical work has been completed and the shoreline assessment will be complete in March 2022. The current stumbling block is the issue of the ID license holder and owner. Compass Resource Management has been hired to find a licensor and holder.

**(c)      Staff Reports**

No. R.0148/21  
Community Resiliency      **(i)**      Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that Council approve the making of an application through the Community Resiliency investment Program under the 2022

Investment Program  
Grant

Community Funding and Supports stream and administered by UBCM for a grant amount of up to \$150,000;

and that it further provides assurance and that it would support all the proposed activities under the plan and would undertake the overall proper fiscal management of the grant.

CARRIED.

- (ii) James van Hemert, Consulting Planner gave a presentation summarizing the changes made to the Zoning Bylaw following the completion of the new Official Community Plan in 2019.

**8. BYLAWS**

No. R.0149/21  
Zoning Bylaw  
No. 1055-2021

- (a) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Zoning Bylaw No. 1055-2021" be read a third time.

CARRIED.

No. R.0150/21  
Zoning Bylaw  
No. 1055-2021

- (b) Moved: Councillor Austin  
Seconded: Councillor McGonigle  
that the "Town of Lake Cowichan Zoning Bylaw No. 1055-2021" be reconsidered and adopted.

CARRIED.

**9. NEW BUSINESS**

No. R.0151/21  
Council  
Remuneration

- (a) Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that a consultant be hired to establish remuneration rates for the incoming Council.

CARRIED.

Councillor Austin left the meeting at 8:32 p.m.

**10. MAYOR'S REPORT**

Mayor Day gave his Mayor's Report for September 2021 which included his attendance at the virtual UBCM conference held September 13<sup>th</sup> to 17<sup>th</sup>, 2021. Highlights of the conference were the many workshops he participated in.

**11. NOTICES OF MOTION**

None.

**12. QUESTION PERIOD**

**13. IN CAMERA**

No. R.0152/21  
Retire to In-Camera

**(a)** Moved: Councillor Vomacka  
Seconded: Councillor Sandhu  
that Council close the meeting to the public to deal with issues which fall under s. 90 (1) of the *Community Charter* as follows:  
s.90 (1) (c) labour relations or other employee relations;  
s.90 (1) (e) on the acquisition, disposition or expropriation of land or improvement; and  
s.90 (1) (g) on issues of bylaw enforcement.  
at (8:45 pm).

CARRIED.

**14. ADJOURNMENT**

No. R.0153/21  
Adjournment

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the meeting arise without report and adjourn (9:40 p.m.)

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor